Diagram

Description automatically generated

Emergency Back-up Arrangements

In the event of an accident or other emergency involving myself (the registered childcare provider), my children or a child in my care, the following arrangements are in place to care for your child. I will leave your child (where possible) with one of the responsible adults listed below. If you are contacted by me or one of these people you will be required to collect your child as soon as reasonably practicable. I will ensure that the children are familiar with this person(s) as soon as possible.

Emergency Back-up’s details

|  |  |  |
| --- | --- | --- |
| Name |  | Address |
| Hannah Marley – Childminder Assistant - DBS Checked |  | 24 Blake Road  Bicester  OXON  OX26 3HJ |
| Telephone Number |  |
| 07745 157 656 |  |

|  |  |  |
| --- | --- | --- |
| Name |  | Address |
| Chris Marley – Husband of Lead Childminder - DBS Checked |  | 24 Blake Road  Bicester  OXON  OX26 3HJ |
| Telephone Number |  |
| 07593 709 060 |  |

|  |  |  |
| --- | --- | --- |
| Name |  | Address |
| Dawn Cox – Mother of Lead Childminder |  | 13 St Leonards Close  Banbury  OX16 4RF |
| Telephone Number |  |
| 07548 135973 |  |

I/We hereby give permission for you to give the above emergency back-up person(s) a list of my/our telephone numbers and names so that s/he may contact us in an emergency. I/We understand that our information will be stored confidentially and not shared with others. Emergency backups who are Registered Childminders will have a confidentiality policy and Privacy Notice that explains this.

|  |  |  |
| --- | --- | --- |
| Child’s Name |  |  |
|  | | |
| Parent/Carer Name |  | Telephone Number |
|  |  |  |
| Parent/Carer Name |  | Telephone Number |
|  |  |  |

If you cannot be contacted please give an alternative name(s) and number(s):

|  |  |  |
| --- | --- | --- |
| Alternative Contact Name |  | Telephone Number |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| Parent/Carer Signature |  | Date |
|  |  |  |
| Parent/Carer Signature |  | Date |
|  |  |  |